



Please note: This document serves as a Tax Invoice for taxation purposes. All prices are GST inclusive.

NAME
ORGANISATION
POSTAL ADDRESS
EMAIL ADDRESS
BUSINESS PHONE MOBILE
COURSE NAME
COURSE DATES COST

To ensure attendance payment must be received with registration form

Enclosed is a money order/cheque payable to "Lifeline Canberra Inc"

Please invoice me - payment will be made through online banking to the account below

Please charge my credit card - details below

EMAIL FOR INVOICE
CREDIT CARD NUMBER EXP DATE
NAME ON CREDIT CARD VISA
M/C
CARDHOLDER SIGNATURE

If you have any issues with the digital signature, please print to sign.

EFT Banking details: Lifeline Canberra Inc.

Bank: Westpac

BSB: 032 827

A/C: 570112

Please include your name, organisation or invoice number with the payment

Lifeline Canberra

ABN: 14 207 094 003 | Email: training@act.lifeline.org.au | Phone: 02 6171 6300

Fax: 02 6257 4290 | Post: GPO Box 583 Canberra City ACT 2601

Cancellation is required a minimum of 5 working days prior to the course for a refund. For full or partial non attendance, all fees paid will be forfeited. An administration fee of \$20 applies for all cancellations. If sending a replacement please advise by email.

Lifeline Canberra reserves the right to cancel or postpone course dates if required. You will be notified of changes as soon as possible. A full refund will be available from Lifeline Canberra if this occurs.

Group discounts are available for 10 or more people from the same organisation, attending the same course, registering and paying in full at the same time.

PLEASE NOTE: By submitting a Course Registration Form and payment, you are agreeing to the above Terms and Conditions